



Saturday, September 7, 2013
Exhibitor Registration | Terms and Conditions
(Please sign and return with registration form)

Acceptance Terms and Conditions

1. This is a juried event. Artists must submit 3 to 6 pictures (photographs or CD) of their artwork to be reviewed by the jury committee with the completed registration form. If you would like your pictures returned, please provide a self addressed stamped envelope.
2. If you do not require your pictures to be returned after the 2013 event, they will be kept on file. Therefore pictures will not need to be supplied the following year if you are registering with the same artwork. Consequently, you are not required to re-submit pictures if you were an approved 2012 exhibitor and your pictures were not returned.
3. Exhibitors will be accepted by the jury committee based on the pictures provided. Prior acceptance into a Grimsby Festival of Art event does not guarantee acceptance into future shows. Show management reserves the right to limit exhibitors in similar categories.
4. **Only handmade items produced in Canada by the exhibitor are permitted at the show.** Exhibitors must be the designer, creator and producer of the art or craft and be personally present at the Festival. Non-handmade items are strictly prohibited. Only handmade items made by the exhibitor will be approved on the day of event by show management.
5. Registrations must be received no later than July 1, 2013. **Registration forms received after May 1, 2013 will be subject to a \$10.00 late fee.**
6. All food vendors must comply with Public Health requirements and complete the Public Health application form for Special Event Food Vendors by August 1, 2013. This application form must be submitted each participating year to Grimsby Festival of Art.
7. Letters of acceptance and non-acceptance will be mailed or emailed the week of July 15, 2013 confirming your space allotment and instructions for the day of the event.
8. If registration is accepted after July 1, 2013 at the discretion of the show committee, the artist will not be listed into our program of events for the day of the Festival.

Payment Terms and Conditions

1. Cheques or credit card information for payment of your booth space **must** be enclosed with your registration form. Cheques may be postdated to July 1, 2013
2. Cheques are payable to **Grimsby Festival of Art**.
3. All dishonored payments (NSF cheques) are subject to a \$25.00 fee. In the event of a dishonored payment, the exhibitor will have seven (7) days to replace the dishonored payment plus the \$25.00 fee. After this time, the show management reserves the right to allot the space to another exhibitor.



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4. All outdoor spaces rental fees are \$95.00 and indoor spaces fees are \$120.00 **(A late fee of \$10.00 applies if registration form is received after May 1, 2013)**
5. Should the exhibitor not be accepted, their cheque will be voided and returned.
6. Paypal payments are also accepted (3% surcharge will be applied). Paypal payments are required within three (3) days of acceptance. If no payment is received after seven (7) days of acceptance, show management reserves the right to allot the space to another exhibitor.

Exhibition Space

1. Only one artist is allowed per space. Subletting or renting a portion of the exhibition space is strictly prohibited.
2. Exhibition spaces measure 12 feet wide by 10 feet deep. The sidewalk is part of outdoor space rentals. Outdoor spaces can be on grass or concrete surface. Please indicate your preference in your registration. A few island spaces are also available in the middle of Nelles Blvd. These spaces are level, made of interlocking brick and are 14 feet wide by 7 feet deep.
3. Some indoor spaces have electrical outlets available at no extra cost upon request. Once these spaces are filled, no additional spaces with electrical outlet will be made available.
4. Exhibitors must provide own stands, tables, electrical cords, piping etc. plus any weather protection equipment, i.e. tents
5. Exhibitors may only use the allotted rented space. Encroaching on neighbouring spaces or common areas (aisles) is strictly prohibited.
6. Exhibitors may only use the booth space assigned through their acceptance letter unless a written approval is received for a change of exhibition space by Show Management.
7. Exhibitors must maintain a clean area and are responsible to place garbage, bags and boxes in garbage receptacles provided.
8. The landscape of Nelles Blvd. changes each year (new trees are planted as well as other landscaping). Space numbers may not be in the same place or have the same ground surface as previous years.
9. **We cannot guarantee the same space as previous years.**

Set-up and Dismantle of Exhibition Space

1. Exhibition space must be completely set up and occupied by the commencement of the Festival's hours (10:00 am to 4:00 pm)



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2. The Grimsby Festival of Art will be open to the public on September 7, 2013 from 10:00 am to 4:00 pm – rain or shine.
3. Exhibitors will have a maximum of two (2) hours to set up their space. Set up will commence at 7:30 am the day of the event only. Instructions will be communicated with the exhibitor prior to the show. All exhibitors must be completely set up by 9:50 am.
4. Exhibitors may dismantle their booth only following the conclusion of the show. No space may be dismantled in part or whole prior to 4:00 pm.
5. Exhibitors that dismantle their booth or leave before 4:00 pm will not be invited to future events.
6. Exhibitors are required to listen and obey instructions by Show Management, Security and Parking Management staff.
7. Parking Management staff will not allow exhibitors to drive their vehicle on the street for packing up their booth until they are completely dismantled and ready to leave.

Cancellation Terms and Conditions

1. An exhibitor may cancel their application no later than May 1, 2013. After May 1, 2013, the exhibitor fee (if accepted) is non-refundable.
2. Upon cancellation, show management reserves the right to re-rent the exhibitor space.

Cancellation of the Festival

1. In the event of the Festival area being destroyed or cancelled for any reason beyond our control, Show Management of Grimsby Festival of Art will not be responsible for any loss of business or loss of profits. Exhibitor Fees will not be remunerated/reimbursed in the event the Festival of Art is cancelled.

Authorized Signature: _____ **Date:** _____

Name (please print): _____ **Company:** _____

By signing you agree that you have read, understood and will abide by the terms and conditions outlined in this document).

(Please initial the first 2 pages and return all three pages of the signed terms and conditions with your registration form).